



PRABODHAN SHIKSHAN PRASARAK SANSTHA'S (Regd.No. E-697 Ratnagiri)  
**RAJENDRA MANE COLLEGE OF ENGINEERING AND TECHNOLOGY**  
Approved by AICTE, Recognized by D.T.E & Affiliated to University of Mumbai  
Accredited by NAAC with 'B++' Grade

Office: At & Po – Ambav (Devrukh) Tal – Sangmeshwar, Dist – Ratnagiri, Pin – 415804 (Maharashtra)  
☎: (02354) 269400/269401 • Email: [info@rmcet.com](mailto:info@rmcet.com) • Website: [www.rmcet.com](http://www.rmcet.com) • DTE Code: **3202**

**Date: -11/01/2025**

**Internal Quality Assurance Cell (IQAC)**  
Meeting Attendance Sheet

Sr. No.	Name	Designation	Signature
1	<b>Dr. M. M. Bhagwat</b> (Principal)	Chairperson	
2	<b>Ms. J. R. Mane</b> (Director, PSPS)	Management-Member	
3	<b>Mr. Sameer Deo</b> (Director, Oracle Pune)	Industry Representative	
4	<b>Mr. Rahul Bodhe</b> (Deputy Executive Engineer)	Alumni Representative	
5	<b>Mr. N. R. Shedage</b>	Local Society Member	
6	<b>Mr. Sangram Sansare</b>	Parent Representative	
7	<b>Mr. Smit Sansare</b>	Student Representative	
8	<b>Dr. A.S. Joshi</b>	Member- (Vice Principal)	
9	<b>Mr. S. B. Kamble</b>	Member- (HOD, Computer)	
10	<b>Ms. M. M. Pagarkar</b>	Member- (HOD, MMS)	
11	<b>Mr. P. P. Kshirsagar</b>	Member- (HOD, EXTC)	
13	<b>Mr.D.M.Satpute</b>	Member- (HOD, FE)	
14	<b>Mr.P.P.Shelar</b>	Member- (Office)	
15	<b>Mr.P.P.Surve</b>	Member- (Office)	
16	<b>Dr.P.R.Kshirsagar</b>	Coordinator & Member (HOD-Mech & Auto)	





## Minutes of Meeting

The meeting of the Internal Quality Assurance Cell was held in the college on **Saturday January 11, 2025 at 10.30 am** in Hon. Chairman Sir's Cabin (hybrid mode)

### Point 01: Welcome of all the members

Initially, Dr.M.M. Bhagwat, Chairperson (IQAC) welcomed all the members of the Internal quality assurance cell to the Meeting of the IQAC.

### Point 02: To confirm the minutes of previous meeting

The minutes of the meeting held on November 25, 2023 at 10.30 am in hybrid mode are confirmed and approved.

### Point 03: Review of NAAC and NBA for Institutional Quality Enhancement.

A criterion-wise review was conducted to address weaknesses and deficiencies identified in the NAAC Peer Team Report (Cycle 2), and action plans along with future strategies were decided for all departments. Similarly, a criterion-wise review was undertaken to address NBA Team-identified weaknesses and deficiencies, focusing on action plans and future strategies specifically for the Mechanical department

### Point 04: Review of AQAR Completion for Academic Year 2023-24 and Submission.

Instructions have been given to all criterion heads about completion and submission of **AQAR for 2023-24**.

### Point 05: To review the academic internal audit report and action plan

The internal academic audit (**July 8-31, 2024**) was conducted, and compliance actions were assigned to faculty and HODs.

### Point 06: Any other point with the permission of chairperson

The meeting concluded with thanks to chair person.

Dr. P.R. Kshirsagar  
IQAC Coordinator

Date:11.01.2025



Dr.M.M. Bhagwat  
Chairperson IQAC