

Minutes of the Meeting

The first Meeting of the Internal Quality Assurance Cell was held in the college on 08.11.2019 at 11.00am in meeting room at Ambav, Devrukh.

Item No.1: Welcome of all the members by the chairperson

Initially, Dr. M. M. Bhagwat, Chairperson (IQAC) welcomed all the members of the Internal Quality assurance Cell to the 1st Meeting of the IQAC.

Item: 02: To confirm the minutes of previous meeting

The minutes of the meeting of IQAC held on 20 March 2019 at 11:00am in meeting room, at Ambav, Devrukh are confirmed and approved.

Item: 03: To discuss the internal and external Academic & Administrative reports

❖ Internal Academic & Administrative Audit:

The IQAC has appointed the committee to conduct Internal and external Academic and Administrative Audit of the college. The internal academic audit was conducted from 29/05/2019 to 04/06/2019 and the committee had submitted its report & recommendations.

❖ External Academic & Administrative Audit:

The college has appointed the external experts to conduct academic & administrative audit of the college. Dr. S. A. Deo and Dr. Nayak were the experts for the audit and it was conducted on 26th & 27th July 2019. The committee had submitted its report & recommendations.

Item: 04: To discuss the AQAR for the academic year 2018-19

The progress report of the college in the form of AQAR 2018-19 was discussed in detail and finalized analytically. The report was prepared based on the seven criterion of NAAC which includes, curriculum aspect, teaching learning processes, research & innovation, physical facilities, students support services, governance and leadership and best practices of the college. This report is to be uploaded on NAAC portal as per new guidelines.

Item: 05: To consider the CAS application of faculty

We have received the application of Dr. R. V. Dandage, Assistant professor in mechanical department under CAS for the post of Associate professor in mechanical department. The IQAC recommends to consider the application under CAS for the post of associate professor and appoint the selection committee for the same as per UGC/ AICTE norms.

Item: 06: To review the Result analysis of May 2019 Examination

The review was taken and decided to issue the letters to concern having lower result compared to the result benchmarks, for necessary action.

Item: 07: Any other item with the permission of chair.

The meeting concluded with thanks to the chair.



**Mr. D. M. Satpute
Coordinator IQAC**

Date: 15/11/2019



**Dr. M. M. Bhagwat
Chairperson IQAC**

PRINCIPAL

**Rajendra Mane College of Engineering
& Technology Ambay, Devrukh,
Tal. Sangameshwar Dist. Ratnagiri,
Pin : 415804 (Maharashtra)**