

Minutes of Meeting

The fourth Meeting of the Internal Quality Assurance Cell was held in the college on 20.03.2019 at 11.00 A.M. in the meeting room at Ambav, Devrukh.

Item No. 01: Welcome of the members

Initially, Dr. M. M. Bhagwat, Chairman (IQAC) welcomed all the members of the Internal Quality assurance Cell to the 4th Meeting of the IQAC.

Item No. 02: To confirm and approve the minutes of the meeting held on 11.12.2018

The minutes of the meeting of IQAC held on 11 December 2018 at 11:00am in meeting room, at Ambav, Devrukh are confirmed and approved.

Item No. 03: To take the review of result analysis of odd semester 2018-19

The review was taken and decided to issue the letters to concern having lower result compared to the result benchmarks for necessary action.

Item No. 04: To brief about the Quality related activities conducted in the college

One day seminar on use of ICT:

One day seminar on use of ICT in teaching-learning was conducted by Mr. Gadkari M. Y. and Mr. Shikalgar I. A. for all the teaching staff members of our college on 30/07/2018.

One day seminar on Revised Accreditation Framework (RAF) of NAAC:

One day seminar on Revised Accreditation Framework (RAF) of NAAC was conducted by IQAC Coordinator for all HOD's and Steering committee members of our college on 01/10/2018.

Awareness seminar about the different parameters for award & Recognitions:

An awareness seminar about the different parameters required to apply for NIRF, AICTE CII Survey and recognition in India today magazine was given to all faculty members of our college on 07/01/2019. The resource person was Mr. Dandage R. V., Assistant professor, Mechanical Engineering

Online Leave (CL) Application Module:

The demonstration session about online leave application was conducted by Mr. Gosavi M. K., Assistant Professor, Department of Computer Engineering, for all the teaching & non-teaching staff members of our college on 07/01/2019. The module was developed by our faculty Mr. Gosavi M. K.

One day seminar on Standard Operating Procedure (SOP) of NAAC:

One day seminar on Standard Operating Procedure (SOP) of NAAC was conducted by IQAC Coordinator for all HOD's and Steering committee members of our college on 05/03/2019.

Seminar on office automation & online Grievance Redressal Mechanism:

A demonstration cum Seminar on office automation & online Grievance Redressal Mechanism was conducted for account & administrative staff of our college on 05/03/2019.

One day seminar on IPR:

One day seminar on Intellectual Property Rights was organized by R & D cell of our college for all the teaching staff members 21/01/2019. The resource person was Mr. Ashish G. Barve, Advocate & Assistant professor, S. B. Keer Law College, Ratnagiri.

One day seminar on Quality paper writing & Publication:

One day seminar on Quality paper writing & Publication was conducted by mechanical engineering department for all the teaching staff members of our college on 06/03/2019. The resource person was Mr. Dandage R. V., Assistant professor, Mechanical Engineering.

Item No. 05: To consider the CAS applications of faculty


Two faculty members of our college, Mr. Gadkari M. Y. & Mr. Jagushte G. S., had submitted the applications under career advancement scheme. The applications are scrutinized by respective HOD's & from other authorities where ever required as per UGC norms.

Item No. 06: To appoint the internal & external committee for Administrative and Academic audit of the college

The IQAC has decided to appoint the committee to conduct Academic and Administrative Audit of the college.

Item: 07: Any other item with the permission of chair.

The meeting concluded with thanks to the chair.


Mr. D. M. Satpute
Coordinator IQAC




Dr. M. M. Bhagwat
Chairperson IQAC

Date: 28/03/2019